



STATE PUBLIC CHARTER SCHOOL AUTHORITY

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BRIEFING MEMORANDUM

TO: SPCSA Board
FROM: Patrick Gavin, Executive Director
SUBJECT: Agenda Item 4: Consent Agenda—Coral Academy Request for Approval to Acquire and Occupy a New Facility Pursuant to NAC 386.3266 and 386.3265
DATE: August 26, 2016

Legal Context:

The specific requirements for amending a written charter or a charter contract to acquire and occupy a new or additional facility can be found in [NAC 386.3265](#) and [NAC 386.3266](#).

Summary of Request:

In addition to its five campuses, Coral Academy operates a separate office for key administrative functions. This facility is analogous to a district office. No instruction takes place at this location so it is not considered to be a new campus. The school seeks to relocate its current office space from [3039 West Horizon Parkway, Suite 120, Henderson, NV 89052](#) to [8965 South Eastern Avenue, Suite 280, Las Vegas, NV 89123](#). Coral has provided a copy of the [proposed lease](#) with the [initial request](#) along with the [agenda](#) and [draft minutes](#) for the meeting where the amendment request was approved by the school's governing body. Additionally, the school has provided some, but not all, of the documentation required pursuant to NAC 386.3265:

- A [floor plan](#) of the facility, including a notation of the size of the facility which is set forth in square feet
- [Contact information](#), including the name and address of the owner of the facility
- [Evidence](#) which demonstrates that the governing body of the charter school has communicated with the Division of Industrial Relations of the Department of Business and Industry regarding compliance with the federal Occupational Safety and Health Act of 1970, as amended.

Recommendation:

Staff recommends approval contingent upon submission of the following items, required by [NAC 386.3265](#):

- A copy of the certificate of occupancy for the facility
- Documents which indicate that the facility has been inspected and meets the requirements of any applicable building codes, codes for the prevention of fire, and codes pertaining to safety, health and sanitation
- Documentation which demonstrates that the governing body of the charter school has obtained the insurance required by NAC 386.215 for the proposed facility.

Staff further requests delegated authority to grant additional technical amendments and approvals upon receipt of this documentation and any other items required under NAC to occupy the facility. This approval is consistent with the mechanism the Authority Board uses to permit the incorporation of pre-opening requirements for new schools into the charter contract without the delay and complexity attendant to additional board review.